

Memorandum

To: Chief Executive, Mayor
CC: GM Engagement and Transformation
From: Administration Manager
Date: 18 June 2024
Subject: Affixing the Council Seal – Amendment to Kaipara District Plan

Background

Private Plan Change 82 Awakino Precinct (Moonlight Heights) has been approved in terms of clause 17 of the First Schedule to the Resource Management Act 1991

Authority **Statutory**

Clause 17(3) Schedule 1 of the Resource Management Act 1991 requires the seal of the local authority to be affixed to the Operative Plan amendment.

 Council Resolution

Council resolution attached

 Delegated

Delegation attached

 Other) None**Plan Reference**

Long Term Plan Forecast Annual Plan Business Plan

Other: District Plan Amendment

Budget *Not applicable*

Requirement

Mayor and Chief Executive's signature affixing the common seal of the Kaipara District Council.

Attachments

Name Linda Osborne

GMs Name Michael Day

Position Administration Manager

Position GM Engagement and Transformation

Sign



Sign



Extract from the Delegation Register

Statute or Function	Statutory Reference	Description	Functional Area	CE delegation
Administrative	n/a	Authority to co-sign documents under seal		Chief Executive